



# SAN FRANCISCO PLANNING DEPARTMENT

## Meeting AGENDA

### Balboa Reservoir Project / Case No. 2018-007883ENV

Thursday, December 13, 2018, 9:00 a.m. to 10:00 a.m.

#### Conference Call

Dial in number: 1-844-621-3956

Access Code: 805 988 530

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
**415.558.6378**

Fax:  
**415.558.6409**

Planning  
Information:  
**415.558.6377**

#### Invited Participants

Name	Affiliation	In attendance?
Jeanie Poling	SF Environmental Planning	
Wade Wietgreffe	SF Environmental Planning	
Elizabeth White	SF Environmental Planning	
Jennifer McKellar	SF Environmental Planning	
Jeremy Shaw	SF Planning	
Seung Yen Hong	SF Planning	
Jeff Horn	SF Planning	
Robb Kapla	SF City Attorney	
John Malamut	SF City Attorney	
Leigh Lutenski	SF Office of Economic and Workforce Development	
Joel Roos	Pacific Union Development Company	
Joe Kirchofer	Avalon Bay Communities	
Nora Collins	Avalon Bay Communities	
Karen Murray	Van Meter Williams Pollack	
Steve Vettel	Farella Braun + Martel LLP	
Kearstin Dischinger	BRIDGE Housing	
Tim Erney	Kittelson & Associates, Inc.	
Amanda Leahy	Kittelson & Associates, Inc.	
Mike Alston	Kittelson & Associates, Inc.	
Susan Yogi	ESA	
Karl Heisler	ESA	

#### 1. Transportation Issues

- Transit Assessment Memo due to EP week of 12/17
- Transportation items on Action Item List

2. Water Supply Assessment
3. Status of Action Items (see last page)
4. Upcoming Deliverables and Issues
  - Administrative Draft Initial Study-1 comments due to ESA 1/28/19
  - Preliminary air quality modeling results – end of December
  - Preliminary noise results
5. Team Schedules
  - Wade – out 12/17/18 – 1/2/19
  - Jen – out 12/21/18 – 1/2/19
  - Susan –12/24/18 – 12/31/18 (checking emails and available for calls)
  - Other upcoming holiday schedules?
6. Schedule
7. Tracking Action Items
8. Confirmation of Next Meeting

Action Item	Critical Path Item?	Responsibility	Due Date	Status	Delivered Date/Comments
<b>ESA</b>					
Air Quality Preliminary Results	Y	ESA	end of December	In Progress	
Noise Results (2 wks before ADEIR submittal)	Y	ESA	Early February	In Progress	
<b>Sponsor Team</b>					
<b>Kittelson</b>					
Final Travel Demand Memo	Y	Amanda	week of 12/17/18	In Progress	
Transit Assessment Memo Draft 2	Y	Amanda	week of 12/17/18	In Progress	
<b>EP Action Items</b>					
AB 900 Schedule		Jeanie	after November 12, 2018		10/16/18 meeting - EP and team to revisit schedule after NOP commen
WSA comments		Jeanie	Monday, December 3, 2018	In Progress	Target 1/22/19 SFPUC hearing. 11/29/18 update: target February 2019.
Transit Assessment Comments to Kittelson	Y	Liz	Thursday, December 6, 2018	In Progress	
Set up kickoff meeting with SFMTA re: non-CEQA traffic and parking analysis		Liz		In Progress	